



Tomball Memorial Engineering and Robotics Society

October 10, 2022 7:00pm on Google Meet

Next Meeting: Monday, November 14, 2022 at 7pm

In Attendance: Chris Caudle, Connor Caudle, Kim Caudle, Debbie Chi, Vanessa Coronado, Tammy Golden, Heidi Konneker, Laykin Luker, Anne Miller, David Monroe, Mark Smith, Connor Shen, Afton Todd, Mi Vo, Bahong Wang, Roland Wang,

Kim called the meeting to order at 7:02.

Update from Vector Leadership- Connor Caudle, Conner Shen, Mi Vo, Roland Wang

Landmarks/Goals:

Documentation: share what they have learned with younger students to keep the team sustainable

More than FRC: two events before kickoff including HPD will coming to demonstrate robots in their field

Outreach: includes helping younger students get interested in robotics with FLL

Team Bonding: events each month for team bonding: movie night in October. There is a sign up genius for sending food donations

Projects:

Swerve: estimated cost \$5000

Learning opportunity with increased complexity

Elevator: estimated cost \$800

Pit: estimated cost \$2500 (organization would be improved for increased efficiency in fixing the robot during competition)

Schedule

- Meetings each Friday
- Movie Night October 20
- Bomb dog from HPD: October 18, 25 or 26
- Forms and Fees are due October 28

Competitions

- Season starts January 7
- First Competition is mid March
- Hoping for 2 district meets, state and worlds

They have designed a new check in system with QR Codes and ID tags that is working well.

Financial Report-Tammy Golden

Incoming balance September 1: \$10,046.78

Ending balance September 30: \$12,429.81

District Meeting Summary-Tammy Golden and Kim Caudle

We are a unique UIL group, so we are continually learning how to meet district expectations.

We need to submit a copy of our bi-laws each year—Ms. Coronado will add to their documents.

Insurance policy for booster club is recommended but not required. Tammy will investigate it and report back next month.

We need to hold on to documents for seven years for auditing purposes. We need a place to store information for the booster club, and Kim recommended creating a Google account for the booster. Tammy suggested scanning the documents so we could keep a digital copy.

Mark suggested adding Quicken or QuickBooks for future documentation of funds.

It is recommended to have a 2-3 person audit each summer. We will plan to have one in summer 2023.

Meeting agenda should be published to administrator 72 hours before the meeting. Ms. Luker will find out if it needs to go to her or Dr. Bailey.

Teachers cannot be directly reimbursed from booster funds. We will use the booster card whenever possible, but teachers can also submit receipts to district and booster can donate to the school.

We can do 2 fundraisers with the school and 2 with the booster. Several ideas are being discussed.

Vector Amazon Wishlist:

Should we make a registry/list for parents to donate? Students will compile a list of wishes and we will confirm that these donations are permissible without paperwork.

We already use Amazon Smile for a percentage of each person's purchases.

Other Business

Ms. Coronado will send another message asking parents if they are willing to share their information with the booster for emails. Ms. Moisiuc is working on compiling the required data for the club.

Ms. Coronado has met with the coaches of TSA and THS to work together and they explored the remaining items in the BJ Services building. The teams are working to propose more district support for the robotics program.

Vector is registered for the Aldine event, and we are hoping to be accepted to the Channelview event.

If the booster wants to pay for hotels that is permitted, but we cannot use school funds to pay for them.

This year, Ms. Coronado has made the permissions slips for the entire year which will come home in one big packet.

The students have finalized a buy list for the Young Sheldon Grant after the \$2500 has been spent on registration and \$2000 on coach stipends. They are hoping for ~\$2700 from the booster to cover the parts needed for swerve that don't come from approved vendors.

Mark mentioned that the application for the second round of the First grant is due soon.

Kim invited questions and closed the meeting at 8:00pm.